

TELEPHONE SERVICE REQUEST

TO: Telecommunications Section, PSC/AOS/DTS/TB Hubert H. Humphrey Bldg., Room 311-B 200 Independence Ave. S. W. Washington, DC 20201 Phone: (202) 619-1149, Fax: (202) 401-1401/619-5000		1. FROM <i>(Agency)</i>	
		2. DATE SERVICE DESIRED	
3. AGENCY ORDER NUMBER		4. BAC NUMBER	5. LOCATION GROUP NUMBER
6. CONTACT		7. BUILDING	8. ROOM NUMBER
9. TELEPHONE NUMBER ()	FAX NUMBER ()	10. E-MAIL <i>(Optional)</i>	

11. DESCRIBE COMMUNICATIONS SERVICE TO BE PERFORMED (ATTACH FLOOR PLAN IF APPLICABLE)

12. SIGNATURE OF INDIVIDUAL REQUESTING SERVICE	13. SIGNATURE OF AUTHORIZING OFFICIAL	14. DATE
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FOR TELECOMMUNICATIONS SECTION USE

SPECIALIST ASSIGNED	SW NUMBER(S)	ORDER NUMBER(S)
REMARKS		